

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**ENVIRONMENT AND COMMUNITY PANEL**

**Minutes from the Meeting of the Environment and Community Panel held on  
Tuesday, 3rd June, 2025 at 4.30 pm in the Council Chamber, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** S Collop (Chair)

Councillors A Bullen, P Devulapalli, D Heneghan, A Kemp, P Kunes (Vice -  
Chair), B Long, S Sandell and A Ware(on Zoom).

**Portfolio Holders**

Councillor Rust - People and Communities

Councillor Lintern - Culture and Events

Councillor de Whalley – Climate Change and Biodiversity

**Officers:**

Debbie Ess, Corporate Performance Officer

Martin Chisholm, Assistant Director for Operations and Commercial

**EC1: APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Colwell and  
Beales.

**EC2: MINUTES**

**RESOLVED:** The Minutes from the previous meeting were agreed as a  
correct record and signed by the Chair.

**EC3: DECLARATIONS OF INTEREST**

There were no declarations of interest.

**EC4: URGENT BUSINESS**

There was no urgent business.

**EC5: MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor Ware and Councillor Bullen were present under Standing  
Order 34, on Zoom.

EC6: **CHAIR'S CORRESPONDENCE**

There was none.

EC7: **APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2025/2026**

**RESOLVED** Councillor Kunes was appointed Vice-Chair for the Municipal Year 2025/2026

EC8: **COUNCILLOR COMMUNITY GRANT SCHEME**

[Click here to view the recording of this item on YouTube.](#)

The Corporate Performance Officer presented the report to the Panel.

The Chair thanked the Officer for the report.

There were no questions or comments from the Panel.

**RESOLVED:** The Panel noted the report.

EC9: **MEMBERSHIP OF TASK GROUPS AND INFORMAL WORKING GROUPS 2025/2026**

[Click here to view the recording of this item on YouTube.](#)

The Panel considered the appointment of Members to serve on the Informal Working Groups and Task Groups for the municipal year 2025/2026.

**RESOLVED:** 1. That the Homelessness and Housing Delivery Task Group continues to operate as a 7 Member Task Group and the Democratic Services Officer be instructed to seek Membership of the Task Group from the Group Leaders for the 2025/2026 municipal year.

2. The Climate Change Informal Working Group continues to operate, and the Panel appoints Councillor Bubb, Kunes, Kemp, Devulapalli and Heneghan as members.

EC10: **NOMINATIONS TO OUTSIDE BODIES AND PARTNERSHIPS**

[Click here to view the recording of this item on YouTube.](#)

The Panel were invited to nominate representatives to participate in the outside bodies and partnerships which fall within the remit of the Panel.

The panel noted that nominations would be present to Full Council for consideration.

**RESOLVED:** That the Panel submit the following nominations to Council:

1. Borough Council/College of West Anglia Liaison Board - Councillor Osborne
2. King's Lynn and West Norfolk Area Museums Committee - Councillor Bubb, Bland and Non-Councillor Bill Davison
3. King's Lynn Football Club Board - Councillor Bland
4. Norfolk Health Overview and Scrutiny Committee – Councillor Devulapalli and Councillor Kemp (Substitute)
5. West Norfolk Community Transport- Councillor Everett

EC11: **WORK PROGRAMME AND FORWARD DECISION LIST**

[Click here to view the recording of this item on YouTube.](#)

Members of the Panel were reminded that if they had items which they would like to be considered for addition to the Work Programme to complete the appropriate form. It was agreed the Democratic Services Officer would circulate the form.

Councillor Long suggested the Panel received a performance update on Serco.

Councillor Kemp referred to West Lynn Ferry landing stage and expressed the importance of the Panel considering this item.

Councillor de Whalley provided an update to the Panel that work was ongoing to get the West Lynn Ferry back in operation.

Councillor Kunes sought clarification from Councillor de Whalley if there was a report in progress for changing the vehicle fleet to electricity. Councillor de Whalley confirmed it was in the stages of being prepared and released.

The Panel discussed care homes and monitoring of residents in care homes. The Panel received clarification of the services Norfolk County Council provided and the services the Borough Council provided.

It was agreed the Democratic Service Officer would circulate information previously sent to the panel which outlined the relevant bodies and their contact details. The Panel were asked if there was a specific organisation further details and information was needed to contact the Democratic Service Officer.

The Assistant Director reminded the Panel of the Services which the Lily department provide at the Borough Council.

Councillor Devulapalli asked if the Borough could participate in World Car Free Day. Councillor de Whalley confirmed he would look into this.

**RESOLVED:** The Panel's Work Programme was noted.

EC12: **DATE OF THE NEXT MEETING**

The next meeting of the Environment and Community Panel would be held on **8<sup>th</sup> July 2025 at 4:30pm** in the **Council Chamber, Town Hall.**

**The meeting closed at 5.04 pm**